**Area - Tracking**

DRAFT

The Leader in charge to review the risk assessment, amend and list any specific hazards that are not covered by the Activity Risk Assessment to meet the needs of their section. As part of this review the Area / Activity Factsheet should be used as a guide and followed

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| **What hazard have you identified?** | **What are the risks from it?** | **Who is at risk?** | **How are the risks already controlled?****What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| Supervision and personal safety | Lost individuals who could be hurt or panic and get hurtSafe control of the group | Those participating and supervising | Clear instructions and rules to be given prior to the commencement of this activity, too include:-A clear finish time and meeting place should be set before participants start the courses.If participants / leaders / helpers have mobile phone, record the number so you can contact them. Give them one mobile number to use from the group as a contact during the activity in case help needed.Young People should be made aware of appropriate behaviour at the start of the event.The group leader must carry safety equipment including a first aid kit and mobile phone.Participants should be instructed to stay in pairs / groups  |  |
| Trips, slips and falls  | Uneven terrain through the campsite, woods & pathsPhysical injury from trips, falls, etc. | Those participating and supervising  | Brief on dangers of tripping/falling as necessary. Participants should be clearly briefed about steep banks in preliminary safety talk Banks / slopes are slippery, and some have a drop near to them.Beware of Bluebell plants – April – June normally. These are very slippery and please try not to walk on them, both for your safety and to avoid damaging the plants – Bluebells info Link [>>>>](https://glennywood.org.uk/home/safety/bluebells.html)Ensure adequate adult supervisionWear appropriate footwear – boots recommended  |  |
| Excess rain/muddy conditions | Cuts, sprains, breaks | Those participating and supervising | Brief on dangers of slipping in muddy conditions. Apply First Aid as appropriate. |  |
| Severe Winds – could cause Trees to fall or branches to break  | Severe injury / death due to falling trees / branches  | Those participating and supervising | Professional Tree survey carried out annually and recommendations implemented as necessary. Monthly tree walk inspection undertaken by Glenny team member. Winds at 32 mph or above consideration must be given by site user to leave the site for safety reasons. See Woodland Management – Windy conditions statement – <https://glennywood.org.uk/woodland.html> |  |
| Missing participants or Leaders / Helpers | Lost individuals who could be hurt or panic and get hurt | Those participating and supervising | Use mobile phone to contact if available – signal ok.Those looking for individuals should be sent out in pairs *(as a minimum).* For younger groups an adult should accompany each group The perimeter of Glenny Wood is defined by wire fencing. Participants should be clearly briefed about boundaries in the preliminary safety talk The group leader must bring a YP record list and ensure everyone has returned Choose an appropriate approach to the activity for your group  |  |