**Area – Indoor Activities**

DRAFT

**Section\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date risk Assessment undertaken \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reviewed and Completed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Next review date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The Leader in charge to review the risk assessment, amend and list any specific hazards that are not covered by the Activity Risk Assessment to meet the needs of their section. As part of this review the Area / Activity Factsheet should be used as a guide and followed

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| **What hazard have you identified?** | | **What are the risks from it?** | | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | | **What has changed that needs to be thought about and controlled?** |
| Slips and trips. | Minor injury, serious injury. | | Participants/Leaders. | | | Ensure floor is clean and free of obstacles. Participants to wear appropriate footwear/clothing. |  |
| Collision between participants. | Minor injury, serious injury. | | Participants. | | | Ensure adequate space for activity. Clear instructions to be given to participants, regarding physical contact.  No running inside the lodge. |  |
| Collision with furniture/walls/doors etc. | Minor injury, serious injury. | | Participants/Leaders. | | | Ensure adequate space for activity. Clear instructions to be given for activity boundaries. Activity to be clear of door opening area.  Risks of bumping into radiator, fire extinguishers etc pointed out to participants. |  |
| Individuals becoming bored and disruptive. | Minor injury, serious injury. | | Participants. | | | Ensure adequate supervision of participants not engaged in activity. Activity to be appropriate for participants age range and ability. Clear instructions and rules to be given for activity. |  |
| Injury from cooking facilities. | Minor injury, serious injury. | | Participants. | | | Kitchen area to be 'out of bounds' for participants, unless authorised by Leaders. |  |