

# Packing away - Tunnels

At the end of your activity the least favourite activity is packing up. Below is a check list to be followed, to help you with the packing up and I hope make things much quicker.....

- All helmets to be hung up in the shed
- All wooded joiner boxes to be padlocked shut
- All wooded joiner boxes door restrainers, wooded twisty bit to be put in place to avoid as much water as possible getting in. They are reasonably tight to move so will need twisting. It is a bit fiddly. See picture below
- Padlock key to be hung up in shed
- Shed to be locked and numeric padlock well scrambled.
- Leaders please ensure this is all completed and not just left to the young people (Young Leaders)

Any damage please report through [booking@glennywood.org.uk](mailto:booking@glennywood.org.uk) or ring 01275562102 (no text messages). It is important this is done please and not left for others to discover.

Any pictures of the activity you are willing to share please email to [booking@glennywood.org.uk](mailto:booking@glennywood.org.uk)



