

Glenny Wood Scout
Camp Site
General Site Risk Assessment
and Guidance for all visitors



Glenny Wood Scout Camp Site

General site risk assessment and guidance for all visitors



Generic Risk Assessment –

This document describes hazards and controls for the Glenny Wood Scout Campsite. It has been compiled specifically to provide relevant information to all our site users – including Scouts, Guides, D of E and other Third-Party organisations. Please ensure you use this document to brief your adult teams and young people using our site. Risk Assessment is a process and not just a document, this document will only be effective if you consider the guidance below:

Our approach to risk –

As the person organising your visit you have a legal duty of care to your group members to ensure that the risks to their health and safety are as low as reasonably practicable. The Scout Associations view is that exposure to risk is an essential part of educating young people. It teaches them how to recognise and manage risks in their everyday lives (a skill for life) and is a tool enabling them to learn and develop. This combination of managed risk, challenge, and learning is at the very heart of adventure.

Real and Perceived Risk –

In general, when we are faced with circumstances which are unfamiliar to us, we tend to misinterpret the level of risk that is presented – if our perception of the risk is misaligned to the real risk then this has an impact on how we plan and complete the experience. As planners we can suffer from this perception gap in two distinct ways – our over-perception of risk may lead us to prohibit valuable activities which should instead be controlled – for instance fire lighting. Alternatively our under- perception of risk may lead us to ignore real risks which we should take more steps to mitigate against – a tired driver taking everyone home after a camp.

Your Responsibilities –

As the person organising your visit you need to fully consider the risks presented by the entire experience, however you do not need to take additional measures to control risks which we have already controlled unless we specifically ask you to do so – for instance you need to provide appropriate supervision, first aid and manage the behaviour of your group.

Our Campsite and Human Hands –

Glenny Wood is a fabulous natural environment which has inherent risks which cannot and should not be removed. The plateaus, sloping lands, trees, and wetlands that are present on our site are a core part of the Glenny Wood adventure and experience. Where a natural hazard and its consequences are obvious to all we deliberately take little action to eliminate or isolate it. For these hazards a combination of instruction and supervision are a reasonable control, which falls to the accompanying adults to provide this control.

In some situations, you should reasonably expect the possibility of minor harm – this is normally not a reason not to complete the activity. For instance, small cuts and grazes while shelter building. In other situations, the exposure to risks is clearly unacceptable and we take actions to control these hazards.

Site Risk Assessment –

At Glenny Wood we have several specific RA which need to be reviewed by those using the site in addition to the General Site risk Assessment below.

These are –

- Camping Risk Assessment - those camping
- Toilets & Showers Risk Assessment – All site users
- Lodge Risk Assessment - those using the lodge
- LPG on site Risk Assessment - All users
- Car Park Risk Assessment - All site users

Draft Activities Risk Assessment –

We have a range of draft Risk Assessments for our on-site activities. These are there to assist you and must be reviewed and revised to meet the specific risks within your group.

Glenny Wood Factsheets

There are several specific factsheets as well to help you understand the site and activities. All information is on our website and therefore freely available.

General Site Risk Assessment – Glenny Wood Scout Campsite.

This document describes hazards and controls for Glenny Wood Scout Campsite. This risk assessment excludes activities and only includes hazards which may affect site users – it does not cover hazards specific our site volunteers. Visiting groups must undertake their own suitable and sufficient risk assessment to control and mitigate hazards from their visit. You should be particularly aware of hazards with a Medium residual risk rating which require you to be aware and alert to how this hazard should be controlled during your visit.

What hazard have you identified?	What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	Risk rating
Main gate and site security	Strangers on site	Those camping / visiting site	Keep inner gate closed at all timeand at night lock main gate	Low
Cars and other site traffic	Accidents caused by vehicles- injury	Site users	Speed warning signs on site keep below the 10 MPH speed limit. Cars to be parked in car park Only on the tracks in the camping / play areas at the beginning and end of the camps, unless making a delivery (shopping etc). No car allowed on the grass area. Instruct children and adults of potential hazard.	Medium
Pedestrian impact from a vehicle.	Collision with a vehicle by visitor Car driven too quickly	Those camping / visiting site	Vehicle routes are clear and no vehicles may go onto the grassed areas. Drivers must observe the sites 10mph speed limit and drive with care and awareness of pedestrians. Young people should be briefed to be aware of vehicles when moving on site. Drop off / Collection point away from cars to be used.	Medium
LPG Leak from bulk storage.	Explosion, Fire and poisoning from the LPG Gas tank	Those camping / visiting site	LPG installations are professionally installed and inspected by the supplier. An LPG Risk Assessment and Factsheet are available on the site website	Low



First aid incident	Injuries not treated	Those camping / visiting site	Site Leaders must ensure they are First Aid trained and must manage the emergency. A maintained Automated External Defibrillator is available on site and recorded with the emergency services. Emergency First Aid kits are available if a group has forgotten theirs	Low
Safeguarding incident	Children put at risk	Those camping / visiting site	All visiting adults responsible for young people on site are responsible for the wellbeing of their young people. All Glenny Wood volunteers have completed Safeguarding training and DBS checks. The Scout Association Yellow Card process must be followed Non-Scout Association members must follow their own processes.	Low
Fallen trees or damage to tree branches/limbs.	Death or serious injury from falling trees or branches	Those camping / visiting site	The site is zoned into High, and low risk areas. An annual arboreal survey is completed by a competent person to identify high hazard trees, and a management plan is in place for these areas. Low risk areas are managed as natural woodland. Trees are checked regularly by trained site team volunteers. Be aware of potential hazards when camping near trees All site users are asked to be vigilant of and report hazards. Group Leaders, who are leading the camp should include hazards of site selection in their risk assessment and training to participants.	Medium
Severe Winds	Severe injury / death due to falling trees / branches / other equipment / building roofs	Those camping / visiting site	When forecasted wind speeds, not just gusts, reach 32 mph level, the site will normally be closed for the duration. Follow sit windy weather policy:- https://glennywood.org.uk/home/safety/windy-weather	Medium



Trespass or unauthorised people on site.	Risk to the individual Damage or theft of users property Site damage and theft of site equipment	Those camping / visiting site	The buildings and sheds are lockable and site users are given access codes as per their booking. (The toilet block is not locked) All volunteers and visitors are asked to be vigilant for unauthorised people, and either challenge or report concerns.	Medium
Electrical fault or damage to electrical systems on site	Electrocution Electric shock Equipment damaged	Those camping / visiting site	All fixed electrical systems are inspected by a competent person on a regular basis in line with the relevant management arrangements. Portable electrical equipment owned and operated by the site is tested on a regular basis.	Low
Water contamination (e.g. Legionella) or problem with water systems on site.	Illness from contaminated water	Those camping / visiting site	Our water supply is tested annually for Legionella and Bacteria. Regular checks on our site water include flushing and water temperature checks.	Low
Manual handling injury to customers.	Injury to individuals physical wellbeing	Those camping / visiting site	Leaders are responsible for the safety of their group while completing self-led activities – including loading or unloading equipment, collecting firewood.	Low
Vermin (e.g. Rats) spreading zoonosis	Damage to equipment Illness Frightened visitors	Those camping / visiting site	Team volunteers are vigilant for signs of vermin in and around buildings and this is included in the monthly checks. Professional pest contractors are used as necessary. All site users are asked to be vigilant of and report any issues.	Low
Snakes	Bites, Poisoning (Addars) Illness, Frightened visitors	Those camping / visiting site	Team volunteers are vigilant for signs of snake in and around buildings and on site. No definite sighting of Addar Snakes. Professional pest contractors are used as necessary. All site users are asked to be vigilant of and report any issues.	Low



Ticks bite	Lime disease or Lyme borreliosis, bacterial infection	Those camping / visiting site	All site users to be briefed on ticks, what to watch out for and what to do Use insect repellent which repels ticks Wear light colour clothing so ticks are easier to spot Carry out a tick check after you've been outside Further information - https://glennywood.org.uk/home/health-1/	Medium
Excess rain/muddy conditions	Cuts, sprains, breaks	Those camping / visiting site	Brief on dangers of slipping in muddy conditions. Take care when walking / running on site Apply First Aid as appropriate.	Medium
Uneven terrain through the campsite, woods & paths	Physical injury from trips, falls, etc.	Those camping / visiting site	Brief on dangers of tripping/falling as necessary. Take care when walking / running on site Apply First Aid as appropriate	Medium
Unseen logs / tree trunks or other obstruction on the ground covered by bracken / other cover.	Physical injury from trips, falls, etc.	Those camping / visiting site	Make those in your party aware of potential hidden hazards. Brief on dangers of tripping/falling as necessary. Take care when walking / running on site Apply First Aid as appropriate	Medium
Wetlands	Drowning	Those camping / visiting site	Leader to make this area out of bounds When in use supervision at all times See separate factsheet and risk assessment.	Low
Camp fire areas – open fire	Embers entering eye / burns	Site users	All persons using the area must be supervised at all times Spectators to be kept away from the fire – use seating area provided Fires to be kept a reasonable size No accelerants to be used to light the fire Ensure metal fire bucket provided is full of water. See separate factsheet and risk assessment.	Low
Fire lighting, Campsite cooking areas, altar fires only.	Fire risk to surrounds, burns, scalds etc.	Site users	Altar fires are kept in the stored in the area just up from the loos. Altar fires are to be used in all areas at Glenny. There are two fixed altar fires on the patio. Ground fires are allowed at Holly and Rowan campfire pits.	Low

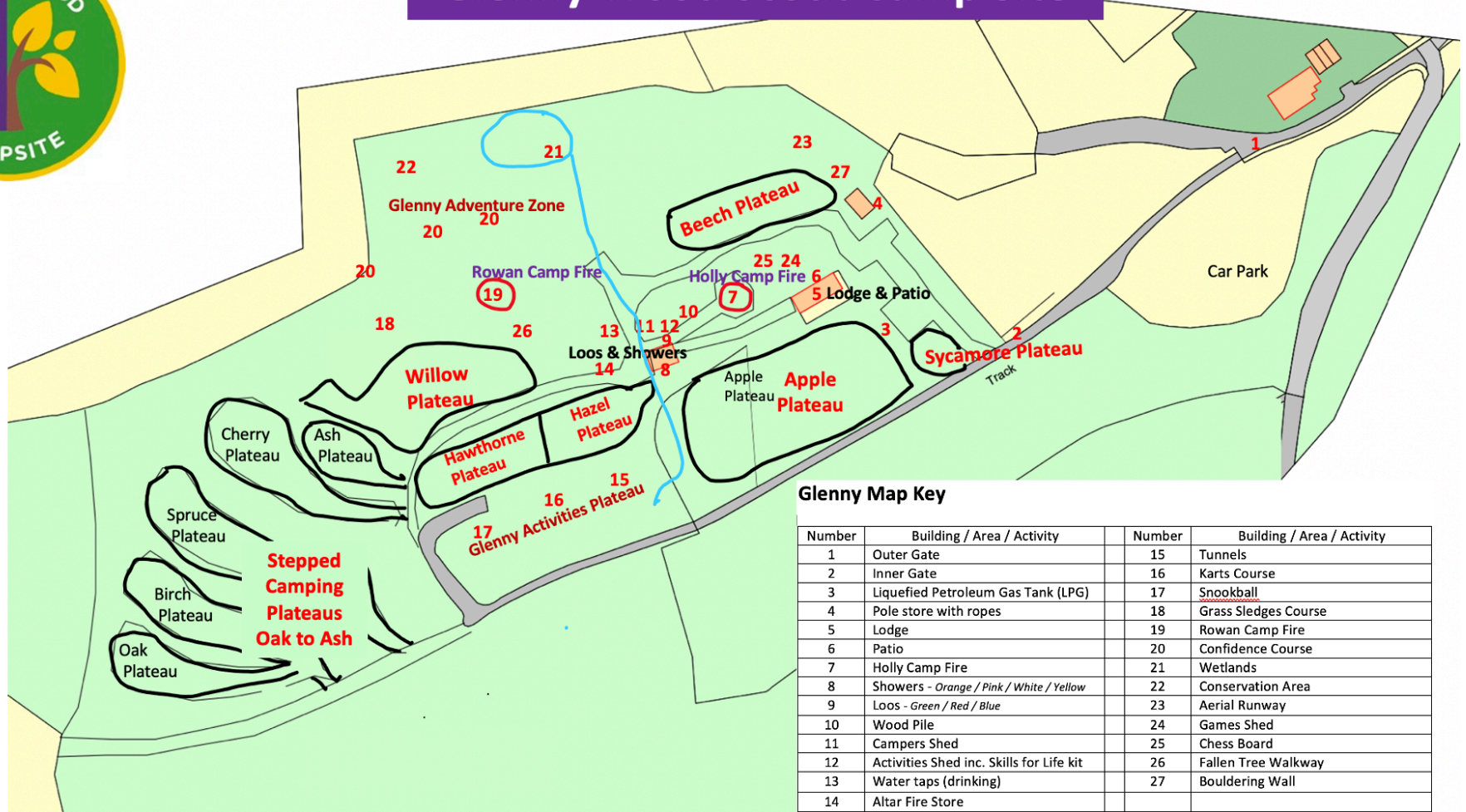


			Fires must not be left unattended and all areas must be clear before leaving site and COLD ashes removed. Groups to ensure buckets of water are situated near all fires. See separate factsheet and risk assessment.	
Uncontrolled fire of hedges/wood	Fire risk to surrounds and others	Site users	Inform others by shouting, FIRE. Dial 999 and request the fire service. Groups to meet in the Emergency Meeting point above the main car park Inform the Glenny team on – 01275562102 once everyone safe	Low
Electrical equipment throughout the site	Electrocution	Site users	Any generators used by site users must be subject to their own risk assessment, secure and not cause noise or inconvenience to other users. No electric power cables can be used on site from the site buildings electrical supply without Glenny team agreement	Low
Tree Swings	Falls resulting in injuries	Site users	Tree swings are forbidden.	Low
Confidence course	Falls resulting in injuries	Site users	Leaders shall be conversant with the equipment and supervise the activity at all times. See separate factsheet and risk assessment.	Low
Site provided activities	Injuries with those participating or watching the activities	Site users	See separate risk assessment and guidelines for users. Any spectators must keep out of the way of the activity and with the agreement of the Leader in charge.	Low
Using Glenny Wood Lodge	Physical harm	Users	Use the Glenny Wood Lodge Risk Assessment form and undertake your own review and brief users.	Low





Glenny Wood Scout Camp Site



Glenny Map Key

Number	Building / Area / Activity	Number	Building / Area / Activity
1	Outer Gate	15	Tunnels
2	Inner Gate	16	Karts Course
3	Liquefied Petroleum Gas Tank (LPG)	17	Snookball
4	Pole store with ropes	18	Grass Sledges Course
5	Lodge	19	Rowan Camp Fire
6	Patio	20	Confidence Course
7	Holly Camp Fire	21	Wetlands
8	Showers - Orange / Pink / White / Yellow	22	Conservation Area
9	Loos - Green / Red / Blue	23	Aerial Runway
10	Wood Pile	24	Games Shed
11	Campers Shed	25	Chess Board
12	Activities Shed inc. Skills for Life kit	26	Fallen Tree Walkway
13	Water taps (drinking)	27	Bouldering Wall
14	Altar Fire Store		

