

Gordano District Scout Council Trustee Board Meeting

Meeting – 27th January 2025

Present – Phil Woolcock (PW), Tony Tween (TT), Phil Savage (PS), Abi Purvis (AP), Simon Kelly (SK)

Apologies – Steve Hamey (SH)

- Abi Purvis unanimously co-opted on the Board of Trustees
- George Wormald-Kelly has confirmed for personal reasons he is having to step down as a Trustee.

1	<p>Notes Arising From Previous Meeting</p> <p>SK reported that the Clevedon ESU unit is operationally closed, but the account is still open. A review on the account is to be taken in September/October time post Ten Tors.</p> <p>SK was raised that District should arrange a gift for Sue Ivens, celebrating 50 years of service. Gift to be given at Ten Tors. TT offered to arrange this.</p>	<p>SK</p> <p>TT</p>
2	<p>Finance Report</p> <p>Report previous circulated - PS acknowledged that nothing was spent on a 'District Event' in 2024. £2000 had been allocated to event this from subs, rather than the £2000 going to general funds, PS has suggested that this goes to a 'District Event' fund for the next 'District Event' – all were in agreement.</p> <p>The Financial plan: Shows a predicted loss of £2,600, but PW says this is due to his request to allow £3000 for recruitment.</p> <p>SK raised that it would be good for Nailsea to have some signage for events, TT also suggested Portishead. All present were in agreement for district to support 50/50 financially with groups to purchase this signage. SK to feed this back to Mike for Clevedon .</p> <p>Badge purchases were listed as £0, PS was confident that there is enough current stock for 2025.</p> <p>All agree to the proposed financial plan for Glenny Wood.</p> <p>OSM expense cards: PS raised the matter of OSM expense cards (used currently by Kilkenny & Barracuda), and that the person using the card is the one administering/loading the card. However, to load the card, it requires 2 signatures.</p> <p>PS has sent an email to HQ raising some questions about how these cards work and how to mitigate risk.</p> <p>SK suggested that perhaps there should be an audit of receipts to follow what is on the card.</p>	<p>PS</p> <p>SK</p> <p>PS</p>

	<p>PS suggested perhaps that there could be a limit placed with restrictions, which raised the issue of how we would manage this as a district.</p> <p>PW suggested that they should be treated like petty cash and perhaps bigger payments should be paid with invoices.</p> <p>PS looking to produce a policy document and procedure for the next meeting.</p>	<p>PS</p> <p>PS</p>
3	<p>DLV report</p> <p>Report previous circulated -District team layout discussed. SK suggested the workload is a lot and is looking for more team members.</p> <p>SK raised lack of nights away and activity accessors raised as an issue.</p> <p>Squirrel group started in 1st Clevedon. PW suggested that more Squirrel groups would help the recruitment of leaders by asking parents wanting a group to volunteer.</p> <p>Census update completed by SK.</p> <p>Disclosures remaining were reported to be only from Retired members and outdated.</p> <p>Safeguarding incident at 2nd Portishead resolved.</p> <p>SK reported that there were a few expiries for First Aid and Safeguarding.</p> <p>23 people not logged in – the responsibility is now on the person to log in and check.</p> <p>SK to look at historic data on turnover of members and set up a quarterly report if this is possible</p>	SK
4	<p>Events</p> <p>SK advised Dragon Slayer would not take place and a review with regards to its relevance to take place with other options to be considered.</p> <p>Ten Tors 50 years, Jane Gomm and Paul Green considering ideas on how to celebrate and mark this. There is a meeting taking place to discuss this more.</p> <p>HQ suggested alerting local news and making a personalised story.</p> <p>SK suggested nominating Sue Ivens for the Tony Clarke award.</p>	SK
5	<p>Glenny Wood Update</p> <p>Report previous circulated - Badges are ready to be sold for the 60th anniversary.</p> <p>Conservation report being done in February ready to discuss planning.</p> <p>Over 6,000 visitors.</p>	PW
6	<p>Risk Register</p> <p>Report previous circulated -To be discussed at the next meeting (March).</p> <p>Everyone to read through the risk register ahead of the next meeting and bring feedback / send ideas through to PW prior to the meeting.</p> <p>SK suggested added minibuses and trailers to the risk register.</p>	All
7	<p>Trustee Recruitment</p> <p>Ideas of skills or people we are looking for to be on the trustee board:</p> <ul style="list-style-type: none"> • Someone with publicity skills • Someone with no background in scouting – Business view. TT to chase Rotary club for someone who might fit this bill. • PW suggested Police Presence – TT to contact • County Council (North Somerset) • Someone from Network • Jake G • Companies who offer volunteering e.g. Lloyds bank <p>All to consider an individual they could approach about being a trustee member.</p> <p>SK suggested Steven L as someone for TT to approach for advice on approaching people about being a Trustee.</p>	<p>TT</p> <p>TT</p> <p>All</p> <p>TT</p>

8	<p>Campaign / display</p> <p>TT suggested a Gordano District display to help with recruiting for members to take to events. TT to look into this.</p> <p>AP asked what sort of display, TT described 'Your Local Group' as a vision showing Gordano District as an umbrella of these.</p> <p>Recruitment budget to be used for this.</p>	TT
9	<p>Badges</p> <p>Out of date badges to be written off in the 2024 finances - all agreed.</p> <p>PW suggested reducing the price of the badges on the website - all agreed this was okay.</p>	PS PW

Meeting closed at 9:00pm