

Gordano District Scout Council
Trustee Board Meeting
Meeting - 21st October 2024

Present – Phil Woolcock (PW), Steve Hamey (SH), Tony Tween (TT), Phil Savage (PS), Nicole Jellis (NJ), Abi Purvis (AP)

1	<p>Notes Arising From Previous Meeting</p> <p>PS informed that he was still requesting Barracuda ESU accounts on a quarterly basis, but that Q3 2024 was still outstanding. Continuing to chase and will advise Trustees if this became an issue.</p> <p>Discussion with Ian Rhodes by PS/SH hasn't taken place. Confirmed that all units must follow POR rules and a District policy will be drawn up. NJ said that 1st Nailsea have recently agreed such a policy and would provide a copy to PS to help with drawing up a similar policy</p> <p>PS has taken control of Clevedon ESU account and moved funds to District account until such time as a new leader is found to reform the unit.</p>	<p>PS</p> <p>NJ</p> <p>PS</p>
2	<p>Finance Report</p> <p>PS talked through his report and the following were agreed:-</p> <ul style="list-style-type: none"> - Budget (more correctly finance plan) for 2025 to be issued for agreement by 30th November 2025 - District Membership Fee to remain at £12 per member for 2025 - Procedures for drawdown of District funds agreed. To be documented by PS and issued to Lead Volunteers - Request for funds from PCC Ten Tors to purchase camping equipment has been agreed. Paul Green to be reminded that kit is for District as a whole and should be made available to District users as required. - Anthony Smith & Co to be appointed as District "Independent Examiners for 2024 for the District Account and Glenny Wood Account. - Independent Examination of ESUs and Ten Tors to be carried out by PS. As he has been involved in the management of the Horizon and Kilkenny accounts in 2024, PW will examine these accounts this year. PS has advised Horizon and Kilkenny that he will stand back from operating their accounts at the year-end. 	<p>PS</p> <p>PS</p> <p>PS</p> <p>PS</p> <p>PS</p> <p>PW</p>
3	<p>AGM</p> <p>Minutes of AGM on 4th July 2024 were agreed</p>	
4	<p>Trustee Board Lead Roles</p> <p>The following agreed to be leads for the current year</p> <ul style="list-style-type: none"> - Finance – PS 	

	<ul style="list-style-type: none"> - Policy Compliance – SH - Managing Buildings & Insurance – PW - Managing Risk – George Wormald-Kelly to be discussed with George. - Support to District Lead Volunteers – to be managed by the DLV team 	
5	<p>Trustees Draft Plan Circulated by PW and agreed</p>	
6	<p>Overview of Safeguarding Issues TT advised there are no current safeguarding issues for the Trustees to be aware of. Although it is noted that the new process does not allow absolute certainty in this respect</p>	
7	<p>Training/Scheme & Disclosure Compliance SH advised figures with compliance to In date DBS and key training requirements at very high levels across the District Metrics for District leaders discussed and additional figures to be provided for future meetings on leaders appointed and left</p>	SH/NJ
8	<p>AGM 2025 Date set for 24th June 2025</p>	
9	<p>Awards TT presented SH with award for 30 years service</p>	
10	<p>Future Meetings Next meeting - 27th January Following meetings set for 24th March, 2nd June. All annual reports to be issued ahead of 2nd June meeting in preparation of AGM</p>	All

Meeting closed at 9.30pm