

Minutes of the Gordano District Annual General Meeting

Held on Thursday 4 July 2023 @ 19.45 hrs.

At Glenny Wood Lodge.

Present:

Tony Tween, Stephen Hamey, Simon Kelly, Michael Clark, Sean Davin, Angus Wardle, Jill Derrick, Andy Derrick, Phil Woolcock, Kath Woolcock, Phil Savage, Matt Jaroszewicz, Clive Sandrey, Jill Hobbs, Alex Woodman.

1) Welcome:

Tony Tween (Co-DC) opened the meeting and welcomed all those attending.

The meeting observed a minute's reflection in memory of our Scouting colleague, Vickie Farrall, who sadly passed away in the last year.

2) Apologies:

Liv Handley, Louise Hamey, Stephen Lisney, Nicole Jelliss, Heather Clark.

3) Approval the minutes of the Annual General Meeting held on 11 July 2023

The minutes were unanimously accepted by the meeting and there were no matters arising. Proposer – Jill Derrick, Seconder – Michael Clark

4) Governance Topics:

a) Adoption of model constitution from Policy, Organisation and Rules Chapter 5:

The meeting passed the resolution unanimously.

b) Note of the District's financial year:

The meeting was informed that the charity's financial year is 1st January to 31st December.

c) Agree the number of members that may be elected to the Trustee Board:

The outgoing Trustee Board proposed that the number of people that can be elected to the Trustee Board should be twelve. The proposal was passed unanimously by the meeting.

d) Agree the quorum for each of the District Scout Council, meetings of the Trustee Board, meetings of any sub-committees:

Phil Woolcock proposed that the quorum, the minimum number of District Scout Council members that must be present at a meeting of the District Scout Council, should be set at twelve.

The proposal was seconded by Angus Wardle and agreed unanimously by the meeting.

The meeting also, confirmed that the quorum for meetings of the Trustee Board and any sub-committees should be set at one third of the Trustee Board members plus one, in line with the Charity Commission statement of good practice.

5) Review of the previous year:

a) District Commissioner's Review of Scouting in the District:

The full text of the report was available in the District Annual Report, which was available at the meeting. Tony Tween (Co-DC) expanded on various elements of his report. He reported that the new District Lead Volunteer team would be Simon Kelly (Programme) Sean Davin (Volunteer Experience) and Nicole Jelliss (14 to 24 Sections). Sean and Simon gave brief briefings as to their remits. Finally, it was noted, by Clive Sandrey (County Lead Volunteer), that the compliance rate for Safety and Safeguarding training, in the District, was the best in the County at the time of the meeting.

b) To receive and consider the Annual Report of the Trustee Board including the Statement of Accounts:

Phil Savage (District Treasurer) gave additional information in support of the Statement of Accounts, noted that the District Trustee Board had approved the Annual Report and Statement of Accounts and the report on the accounts had been received from Lynette Morgan FCCA CTA, the Independent Examiner.

Sean Davin asked a question regarding any envisaged financial risks relating to Glenny Wood campsite.

Phil Woolcock (Glenny Wood Manager) replied that the Glenny Wood account held sufficient funds to cover any envisaged risks.

6) Making Appointments

a) Nomination of District Chair:

The Trustee Board proposed Phil Woolcock to be the Trustee Board Chair for a period of 3 years. The meeting unanimously accepted the proposal.

b) Election of the District Secretary:

No-one has been proposed for this role. Again, every effort will be made to resolve the issue shortly. This role is not a Trustee role.

c) Election of the District Treasurer:

The Trustee Board proposed Phil Savage to be District Treasurer for a period of 3 years. The meeting unanimously approved the proposal.

d) Election of persons to the District Trustee Board:

The Trustee Board proposed that the following be elected as Trustee for a period of 3 years.

Tony Tween, Steve Hamey, and George Wormald-Kelly.

The meeting unanimously approved the proposals.

There are no other nominations for persons to be on the Trustee Board. Effort will be made to increase the size and diversity of the Trustee Board in the coming months.

e) Appointment of the Independent Examiner:

Phil Savage noted that Lynette Morgan, who has been the Independent Examiner for several years has now retired. It has not been possible to propose an alternative examiner at present, but the Trustee Board will undertake to find a replacement at the earliest opportunity and confirm the appointment at the next AGM.

f) Nomination of representatives to the Avon Scout Council:

Two nominations can be made. Angus Wardle was nominated but, currently, it is not possible to make a second nomination.

7) Closing Remarks:

Clive Sandrey (County Lead Volunteer) gave a brief report from County and Long Service Awards were presented to the following:

Jill and Andy Derrick 30 Year awards

Angus Wardle 15 Year award

Tony Tween noted that both he and Steve Hamey will be stepping down from their Co-DC roles, by September, at the latest and thanked the District for their support over the last 11 years.

The meeting closed at 20.40 hrs.