

RISK ASSESSMENT – Forms for Glenny Wood Scout Campsite



Liquefied Petroleum Gas – LPG

Volunteer Site Manager contact details are [01275562102](tel:01275562102)

- 1 - Tank outside
- 2 - Central Heating boiler
- 3 - Cooker in Lodge kitchen

Hazard	Risk	People at risk	Risk Control
Tank outside - Siting of the LPG tank	Site user access is too easy so unit can be damaged	Site users	Tank is fitted with a locked top. Fencing around the tank. Leader in charge to remind users the area is out of bounds
Tank outside Combustible materials near the tank	Trees, shrubs etc within 3 metres of the tank in any direction, therefore risk of fire and explosion	Site users	Tank sited so that any combustible material is more than 3 metres away in any direction. Any branches will be monitored and cut back should they encroach
Tank outside Collision damage to the tank	A vehicle hitting the tank	Site users	Tank sited away from the road and 4 metres away from a small car pull in. Fencing will also create a barrier
Tank outside LPG gas leak at the tank	Tank starts to leak gas due to the above or other occurrences	Site users	Move all site users away from the tank either to the toilet area or if in Car Park to the lane by the outer gate. If safe and you feel competent, turn off the gas at the tank. The key for the cover is on a cord hidden under the cover on the top of the tank. Do not put yourself at risk. Ring the emergency number of 0845 7444999 and follow instructions given. Notify the <i>volunteer Site Manager</i>
Tank outside LPG gas leak due to the pipe being damaged	The yellow polyethylene gas pipe is accidently damaged by site user, peg in the ground for example	Site users	Area where pipe runs underground is in a no camping area,

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			<p>Move site users away from the pipe either to the toilet area or if in Car Park to the lane by the outer gate</p> <p>Turn off the gas on the tank. If unable to do so Ring the emergency number of 0845 7444999 and follow instructions given.</p> <p>Notify the <i>volunteer Site Manager</i></p>
In the Lodge risk of gas escaping from the appliances / pipes / connections	Gas leak could cause explosions, nausea, sickness or unconsciousness	Hall users	<p>If you smell gas turn off the oven if working, evacuate the hall and move all users to the toilet area.</p> <p>Turn off the main supply at the gas stopcock which is situated outside on the kitchen wall, at the far end to the kitchen door entrance.</p> <p>Open the two doors, front and back and open any windows you can to ventilate the hall.</p> <p>Notify the <i>volunteer Site Manager</i></p>
Central Heating boiler not working and no heating in the hall	In the Winter months the hall is very cold	Hall users	<p>If you smell gas – as above.</p> <p>Use the push button ad-hoc timer to switch on heating. Positioned on the wall on RHS of serving hatch.</p> <p>If heating still not working notify the <i>volunteer Site Manager</i></p>
Central Heating boiler not working and no hot water from the left hand sink tap	Cause could be boiler failure	Hall users	<p>If you smell gas – as above.</p> <p>Leave the hot tap run for 2 minutes, if no hot water, switch off and try again. If no hot water Use the push button ad-hoc timer, 15 minute button, to switch on boiler. Positioned on the wall on RHS of serving hatch.</p> <p>If hot water still not working notify the <i>volunteer Site Manager</i></p>

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Cooker in Lodge Kitchen. Failure could cause gas leak	Could cause gas leak	Hall users	If you smell gas – as above. Cooker / rings to be lit by match. If cooker not working notify the <i>volunteer Site Manager</i>
Knowledge of users on site	Danger of not knowing what to do if an emergency arises due to LPG	All users	Using the fact sheet on LPG and this risk assessment brief all users. Emphasis on the out of bounds area and the evacuation areas

SPECIFIC HAZARD – TO BE COMPLETED BY THE USER

The Leader in charge to list any specific hazards that are not covered by the Activity Risk Assessment above

Hazard	Risk	People at risk	Risk Control