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**Day / Evening Visit and Activities Booking Form**

Details of section, dates and times

|  |  |  |  |
| --- | --- | --- | --- |
| Event Start date & Arrival time |  | Departure time |  |
| Group |  | Section |  |
| District |  | County |  |
| Numbers of Young People (U18) |  | Number of Adults |  |
| Event Leader name |  | Role in the organisation |  |
| Mobile Number |  | Role in the organisation |  |
| E Mail address |  |  |  |

**Glenny Lodge**

I wish to book the lodge for the following date …………… and times – From………. to …………..

(maximum of 24 hours, then please book using camping / lodge form.)

**On site areas and Activities to book**

**CAMP FIRE AREA** - Please indicate if you wish to use our two Ground Fire areas.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Tick** | **Day (s)** | **Time - from** | **Time - to** |
| Main Camp Fire Area (below the lodge) |  |  |  |  |
| BBQ / Ground Fire area on Willow Activity Plateau |  |  |  |  |

**GLENNY WOOD ACTIVITIES – bookable -** Activities available to book therefore are –

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity** | **Charge** | | **Day(s) requested** | **Approx’**  **Times** |
| Tunnels *Helmets supplied* | £1 per person - max two hours. | |  |  |
| Grass Sledges *Helmets supplied* | £5 per Sledge for a max of 2 hours | |  |  |
| Pedal Karts *Helmets supplied* | £5 per Kart for a max of 2 hours | |  |  |
| Aerial Runway *– (Training need to be able to use this activity. – see website for training dates)* | £20 per session for a max of 2 hours | |  |  |
| Snookball – Giant pool! | £10 per session for a max of 2 hours | |  |  |
| Pioneering Poles & Blue rope. | £10 per session for a max of 2 hours. | |  |  |
| Wetlands area – Pond dipping / bug collecting / conservation spotting | £10 per session for a max of 2 hours | |  |  |
| Gordano District only | | | | |
| A combined fee of £25 for use of all above activities or combination there off | | Please tick which activities you wish to book | | |

**GLENNY WOOD ACTIVITIES/EQUIPMENT – free for site users. -** Activities/Equipment below are free and available on site for your group to use. Please confirm when you would like to use the activities / equipment below, so we can help maximise usage. When on site please liaise with other site users to use these activities.

|  |  |  |
| --- | --- | --- |
| **Activity**  **Below are activities on site which are free to use** | **Day(s)**  **requested** | **Approx’**  **Times** |
| Confidence Course |  |  |
| Safety Helmets *(Recommend these should be worn when using confidence course)* |  |  |
| Games Shed housing large games – chess, jenga, knubb, connect four, kwik cricket, skittles, dominos, target frisbee |  |  |
| Site service projects |  |  |

**Other Scouting equipment available upon request**

**OTHER LEADER LED OWN ACTIVITIES**

|  |  |  |
| --- | --- | --- |
| *Please let us know what you are planning to do at Glenny, so we can ensure everyone has space to do their own activities….Also its always a help if you know the site to please* indicate if there is a specific area you wish to undertake the activity | **Day(s)**  **requested** | **Approx’**  **Times** |
| Backwoods Cooking |  |  |
| Bivouac Building *(in the wooded areas please and please clear away when finished* ) |  |  |
| Wide Games |  |  |
| Wet evening / water fights |  |  |
| Or what else have you planned, please just let us know? |  |  |

***All activities must be leader supervised. Leaders are responsible for the young people on these activities, have undertaken risk assessments and comply with Scout Association POR / factsheets***

***or with your own organisations rules & guidelines.***

***Draft risk assessments to assist you with this and site fact-sheets, for site users to follow, can be found at -*** [***http://glennywood.org.uk/Risk%20Assessments.html***](http://glennywood.org.uk/Risk%20Assessments.html)

**GLENNY SHOP** [***http://glennywood.org.uk/shop.html***](http://glennywood.org.uk/shop.html) ***-*** I would / would not like the Glenny Shop / Scout Shop open when we are on site (memorabilia etc… **not** sweets / drinks.)

**PAYMENT - Once you have used Glenny Wood** – will you please email, [booking@glennywood.org.uk](mailto:booking@glennywood.org.uk) to confirm your numbers using the site, along with any equipment / activities used and you will be billed for the remaining amount outstanding. Payment to be made within 14 days of invoice date please. Late payments will incur a 10% surcharge. We can also send out shop orders and include on the bill if we don’t make a shop opening time……

**Payment arrangements -** Electronic payments preferred and direct to our bank account

Sort code – 30-18-88 and Account number – 00678723.

Alternatively, Cheques payable to “Glenny Wood Scout Camp”.

Please quote your section name as the reference.

**BOOKING REQUEST DECLARATION -** I confirm the details and booking as per this form, and that the camp will be run under Scout Associations POR and guidelines / my organisation rules and guidelines.

By making this booking I agree I have read and will follow the ***Glenny Wood moto, website and Factsheets, including:***

***1 - using the site and camping - for all to read***

***2 - using the activities and facilities on site - for all to read***

***3 - using the lodge - for those hiring this building and patio area only***

Where young people are on site I confirm all adults will have an in date, valid, Disclosure and Barring Service (DBS) check

Signed…**……………………………………………..**Event Leader Date ………………………..

Name………………………………………………….. Role ……………………………

**If this form is returned by email, the email is accepted as your online signature**

**as if you had signed the form.**

**Please return this form to Phil –** [**booking@glennywood.org.uk**](mailto:booking@glennywood.org.uk)

**01275562102 - *(No text messages)***